



What will in-person school look like at Longwood School?

We will be using a **Hybrid** model when we return to school. Students will be using both in-person classes and at-home learning. Since our schedules vary from student to student depending on need and programming, all students received their own schedule to follow from the classroom teacher. If you have questions about the schedule, please contact your child's classroom teacher.

At Home Self-Check

Self-Certification Before Coming to School: Please note, parents will need to begin using ParentVUE to self-certify that students coming on campus are free of COVID-like symptoms. Starting tomorrow, each school day you login to [ParentVUE](#), you will see a screen asking you to self-certify that your child is symptom free. [This video](#) explains the simple process of how to complete this step. This must be done each day prior to your child arriving at school. If this step is not completed and your child is at school, a health services staff member will call you to discuss your child's health status. We ask that you please monitor your child's health closely and keep them home if they aren't feeling well. You can report your child's absence using ParentVUE after completing the self-certification process.

Bus Transportation

Busing will be provided. Route information may be found in ParentVUE. There will be fewer than 50 students per bus. Students **MUST** wear a mask beginning when they board their bus. If students do not have a mask, one will be provided for them. We have a limited supply. Please help us in sending your child with a mask.

Student Arrival and Dismissal

Each grade level is assigned a specific entrance/exit door, which is different than in years past. Please note that we are still following the same process for tracking how our students are getting to and from school. As a parent/guardian, you have already let the office know how your child will be getting to and from school. If there is a change to this, you must notify the office (before 11:00 AM) with the change.

Arrival

Students will still be coming to school in various ways: bus, daycare vans, walking and riding in cars.

Students in Pre-K, Grade 1 and Grade 2 will enter the building through Door #1 (main entrance) starting at 8:45 AM. Students in Kindergarten and Grade 5 will enter the building through Door #2 (first set of doors off the blacktop) starting at 8:45 AM.

Students in Grades 3 and 4 will enter the building through Door #3 (second set of doors off the blacktop) starting at 8:45 AM.

Please do not allow students on school property unsupervised before 8:45 AM. Staff will be monitoring every door to make sure students wear masks into the building and all students will be directed to go straight into their classrooms. There will be no lockers/classroom hooks used and there will be no loitering in the hallways.

Dismissal

All students will remain in their classroom until they are called to go home, with the exception of walkers who will be dismissed at 11:25 AM. Students who are walkers will then be encouraged to leave the building out their grade level exit and start leaving school property. Please do not wait outside the school doors for your walking child. If your child is a walker and you come to walk them home, please set up a meeting space away from the building. If a student is a car rider, an outdoor staff member will radio the indoor staff member that their ride is here. Students will exit the building through their grade level door. When a bus has arrived, a staff member will walk bussers outside, while maintaining social distance. Keeping students in their classrooms in this fashion will allow us to closely monitor students to make sure they follow safety protocols on the way out of the building.

Students **MUST** wear a mask beginning when they exit their car. If students do not have a mask, one will be provided for them. We have a limited supply. Please help us in sending your child with a mask.

Students will need to be especially aware of social distancing before school. Staff assigned to arrival and dismissal duty doors will scan the area and remind students of the protocols as necessary.

Once inside the building, staff will be posted at each entrance. We are focusing on these five important behaviors:



- Masks on at all times from when you enter school property and exit a car or bus;
- Maintain a 6-ft. distance whenever possible, including in classrooms, hallways and other common spaces;
- Wash and sanitize hands;
- Stay to the right in two-way hallways and cross only when necessary; and,
- Be aware of one-way hallways and stairways.

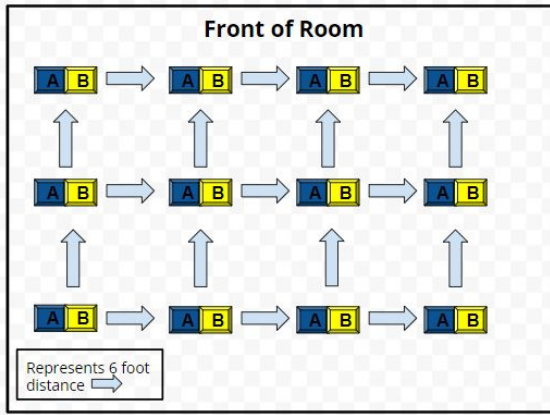
Overhead signage will indicate the location and direction of one-way hallways and stairways.

Navigating the Building

All elementary schools have established traffic patterns and procedures that facilitate social distancing.

Classrooms

All classrooms will have desks that are socially-distanced as only half of each class will attend each day.



Desks will be spaced by 6 ft. in front, in back and on each side and facing the same direction.

There will be a desk for each student in the A cohort and a desk for each student in the B cohort (if applicable) so students will each have their own desk. They will not be sharing desks. Desks will be clearly labeled and spaced apart by cohort.

Each classroom will have hand gel sanitizer, surface sanitizer, and a microfiber cleaning towel.

Specials

Students will receive “live” music, PE and art instruction remotely in the afternoon. They will also have an independent activity from each special throughout the week.

Offices

One student will be allowed in the reception area in the office at a time and stand 6 feet from the office counter. For visiting the nurse’s office, one student will be allowed in at a time. Staff will have face coverings and face shields for added safety.

Free Lunch Availability

Organic Life and District 204 will continue serving free meals to all children to help ensure children have access to nutritious food as the COVID-19 pandemic continues. Organic Life will continue to provide curbside pick-up at elementary schools of grab and go breakfast and lunch at no cost for all children. Hybrid students may take their grab and go home with them.

Restrooms

Classrooms will take scheduled restroom breaks at the same restroom location throughout the day. Additional handwashing breaks will be scheduled throughout the day. Students will still be able to use their assigned bathroom for “emergency” bathroom trips. Every other sink, urinal or stall will be available for use.

Drinking Fountains

Drinking fountains will not be available for students but water bottle filling stations will be available. Students are encouraged to bring their own water bottles, if they choose. Please note, there will be no snack breaks during the morning session.