

I WANT TO JOIN LONGWOOD PTA (2009-2010 School Year)

Please fill out this form & return to the office with the \$5 membership fee per member payable to Longwood PTA.

Member #1: _____

Address: _____

Phone: _____

E-mail: _____

Member #2: _____

Address: _____

(if different from above)

Phone: _____

(if different from above)

E-mail: _____

(if different from above)

Name(s)/Grade(s) of child(ren) for 2009-2010:

Check One: I will volunteer for just about anything. Just call me and tell me what needs to be done!

I would like to volunteer for the specific committees below (please see the attached list).

There are volunteering opportunities for everyone with events scheduled throughout the school year, and most events require multiple volunteers to make them happen.

Even if you can only volunteer for one committee, this help will be appreciated. For those of you who are able to volunteer for many committees, we would also appreciate your help. The PTA depends on many volunteers for each event.

To volunteer for a specific committee, place each member's initials next to the committee(s) and return the form to the PTA (via the school office). Thank you for your interest and support in enriching the school experience of Longwood students.

Classroom Assistance (1st VP):

Initials	Committee Description	Grade: ____
	Classroom Coordinator: Liaison for parents, teachers and PTA. Responsible for Classroom Parties, and finding volunteers to assist in the classroom.	Grade: ____
	Curriculum Party (Fall) Assist during party.	Grade: ____
	Curriculum Party (Spring) Assist during party.	Grade: ____
	Kindergarten Liaison: Assist in welcoming kindergarten families in May.	
	New Family Greeter: Assist in welcoming new Families in August and throughout the year.	
	Art Appreciation: Assist with in-classroom Art Awareness program.	
	Loaves & Fishes: Coordinate food drive in February/March.	
	Reflections: Coordinate Longwood's involvement in the National PTA Fine Arts Program in September/October.	
	Picture Day: Assist photographers with student pictures day in October and March.	
	Field Day: Assist school staff with this all-school outdoor fitness activities in June.	

Human Relations (2nd VP):

Initials	Committee Description
	Back-to-School Party: Volunteers needed for this event scheduled 1 week before the school starts in August.
	Family Fun Nights: Organize up to 2 evening events the whole family can enjoy.
	Longwood Leader Breakfasts: Help school staff organize and serve breakfasts scheduled for the last Friday of January and May.
	Health and Safety: Coordinate Helping Hand program, the Winter Accessory (gloves/hats/etc) Drive, and the Naperville Crime Prevention Poster Contest.
	Sunshine Committee: Plan the Back-to-School Breakfast for the Longwood Staff; Organize events for Teacher Appreciation Week; Provide treats during Parent-Teachers Conferences for the staff in November.
	Red Ribbon Week: Assisting in planning of drug education awareness in late October.
	Fifth Grade Event: Plan special end-of-year event.
	"Too Good for Drugs" Graduation: Assist school staff in planning graduation in Spring.

Program Support (3rd VP):

Initials	Committee Description
	Spirit Wear: Help select, order and distribute school apparel.
	Campbell's & Tyson A+ Labels for Education: Promote collection and process labels for reimbursement.
	Family Restaurant Nights: Plan and promote restaurant nights.
	Fall Fundraiser: Help coordinate the Fall fundraising event.
	Spring Fundraiser: Help coordinate the Spring fundraising event.
	General Mills "Box Tops for Education": Promote collection and process labels for reimbursement.
	Donations: Coordinate and develop community donations to support PTA activities.

Special Items (President):

Initials	Committee Description
	IPPC (Indian Prairie Parent's Council) Representative & Legislative Liaison: Represent Longwood at IPPC monthly meetings (3rd Thursday of the month), help keep Longwood families aware of pending public issues and report at PTA meetings.
	LMC/Technology: Assist in the Library Media Center (LMC) and Computer Lab.
	Audit Committee: Audit the PTA's books in July.
	Nominating Committee: Seek volunteers for next year's PTA officers during January & February.

Membership (Secretary):

Initials	Committee Description
	School Directory: Assist with compiling the school directory for fall distribution.
	Membership: Coordinate membership drive(s) and inform Treasurer and Secretary of new PTA members.
	Newsletter: Collecting articles from PTA chairpeople, VPs and President, Longwood teachers and staff; editing and formatting; and distributing a limited # of paper copies of the monthly newsletter (9 issues).

Organization Activities (Treasurer):

Initials	Committee Description
	School Supply Kits: Promote the sale of school supply kits for the next school year (March/April) with distribution in August.